

Notre Dame College

Position Title: Athletic Band Director

Department: Performing Arts

Supervisor: Co-Director of Performing Arts

Position Duration: 8 months (August 2022-March 2023)

Compensation: \$7,500

Summary:

Reporting to the Co-Directors of Performing Arts, the Athletic Band Director will lead the NDC Marching Band (fall) and NDC Pep Band (spring). This position has potential for a larger role in 23-24.

DUTIES AND RESPONSIBILITIES INCLUDE BUT ARE NOT LIMITED TO:

- Directs and manages all logistical and operational procedures for the NDC Athletic Bands
- In Fall, lead rehearsals on T/TH from 4:30-6:30pm
- In Spring, lead rehearsals on F from 1:00-2:15pm
- Attend and lead NDC Band Camp in mid- August 2022.
- Attend ALL performances for the athletic bands (gamedays, NCAA playoffs, etc...)
- Assist with recruitment, retention, programming, and budgetary needs during the season
- In general, this position will require (weekly) 4 hours of rehearsal and 1 hour of admin work in the Fall Bi-weekly, 4-5 hours of gameday (football)
- In general, this position will require (weekly) 1 ½ hours of rehearsals, 1 hour of admin work, and 4 hours of gameday (bball)
- December and March will mostly consist of administrative duties. Majority of teaching/directing occurs in September-November and January-February.
- The director will have a colorguard instructor, dance instructor, percussion instructor, band camp assistance (WW/brass), and administrative support through the season.

QUALIFICATIONS:

Master of Music degree preferred.

A bachelor's degree in music with significant experience will be considered. Prior experience with directing a marching band is required.

DEMONSTRATED KNOWLEDGE, SKILLS, AND ABILITIES INCLUDE:

- Ability to rehearse and teach students.
- Strong supervision, training, and team building skills.
- Ability to manage multiple schedules, duties, and tasks.
- Personnel management skills.
- Ability to effectively work with all College constituents including students, faculty, staff.
- Experience in working with diverse student populations.
- Interpersonal, oral, and written communication skills relating to instruction, supervision, and recruitment.
- Problem-solving skills.

PHYSICAL ENVIRONMENT:

Office duties conducted within a professional office setting with the need to access campus buildings with stairs and complete campus errands. Regular computer keyboard use. Some light to medium lifting (10-40 lbs.) may be required. Some travel is required with this position.

HOW TO APPLY: Please send a resume, and cover letter to: careers@ndc.edu. Candidates will be interviewed by appointment through Zoom, Microsoft Teams, or at the South Euclid, Ohio campus.

Nestled on 48 scenic, wooded acres in a suburb just 25 minutes from Cleveland, Notre Dame College offers a blend of quiet campus life and big city adventure. Home to some of the country's best restaurants, medical facilities, museums, sports teams, and amusement parks, Cleveland is an affordable city with major appeal.