Notre Dame College
Strings Director
Position Description

Position Title: **Strings Director**
Department: Performing Arts
Supervisor: Co-Director of Performing Arts
Position Duration: 10 months
Compensation: $2,000

FUNCTION:
Reporting to the Co-Directors of Performing Arts, the Strings Director will lead the newly formed string ensemble at NDC in rehearsals and performances.

DEMONSTRATED KNOWLEDGE, SKILLS, AND ABILITIES INCLUDE:

- Ability to rehearse and teach students.
- Strong supervision, training, and team building skills.
- Ability to manage multiple schedules, duties and tasks.
- Personnel management skills.
- Ability to effectively work with all College constituents including students, faculty, staff.
- Experience in working with diverse student populations.
- Interpersonal, oral, and written communication skills relating to instruction, supervision, and recruitment.
- Problem-solving skills.

DUTIES AND RESPONSIBILITIES INCLUDE BUT ARE NOT LIMITED TO:

- Direct and manage NDC Strings, including operational needs
- Weekly rehearsals on Fridays from 11am-12:30pm
- 1 performance per semester
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QUALIFICATIONS:
Master of Music degree required.

PHYSICAL ENVIRONMENT:
Office duties conducted within a professional office setting with the need to access campus buildings with stairs and complete campus errands. Regular computer keyboard use. Some light to medium lifting (10-40 lbs.) may be required. Some travel is required with this position.