

# Missing Tax Documentation

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As part of the verification process, you must provide official federal tax information for all 2018 tax-filers listed on your FAFSA.

Instructions: To submit 2018 federal tax information, do one of the following:

1. Log on to your FAFSA at [fafsa.ed.gov](https://fafsa.ed.gov) to make corrections. Go to the “Financial Information” tab to link to the IRS. After transferring tax information to the FAFSA, make sure to submit your corrections.
2. Request the **“IRS Tax Return Transcript”** (NOT the “Tax Account Transcript”) online at [IRS.gov](https://www.irs.gov). Click on the link to “Get My Tax Record.” You may also call the IRS at 800-829-1040 or 800-908-9946. **(Include student name/ID on transcript when submitting.)**
3. **If the tax filer has amended the 2018 federal tax return**, transfer original tax information using the DRT and submit a signed copy of the 1040X (amended return), or submit a Tax Return Transcript of the original tax return and a signed copy of the 1040X (amended return).

If you (or someone else listed on your FAFSA) is not filing a tax return (and is not required to file for 2018), follow the instructions on the Verification Worksheet for non-tax filers.