

NOTRE DAME COLLEGE POLICE DEPARTMENT

Parking and Traffic Citation Appeal

Name: _____ Address: _____

Today's Date: _____ City: _____

Date of Citation: _____ State/Zip: _____

Citation Number: _____ Phone Number: _____
(Please include area code)

Violation: _____ E-mail Address: _____
(NDC students MUST use their assigned NDC e-mail address)

Vehicle License State and Plate: _____ Campus Mailbox: _____

Reason for Appeal:

You will be contacted within three (3) business days with the status of your appeal.

This notice is to advise you that your appeal for the above citation has been received. Upon review of your appeal:

_____ This citation has been dismissed, and there are no further costs to you.

_____ This citation has been upheld. Please submit the fine of \$ _____

Failing to remit fine payment within three (3) business days will cause an increase in fine amounts, as shown on the original citation. Failure to remit payment for any fine may result in a hold on any and all College records. Cash or check payments may be made at the Notre Dame College Police Department, Monday through Friday from 8:00 AM to 5:00 PM. Should you wish to remit payment via credit or debit card, please utilize the CASHNet Online Payment system, which can be found on the Notre Dame College website (www.NotreDameCollege.edu). You must have your citation number and fine amount available if paying online.

Thank you,

Chief of Police, or designee