

Clara Fritzsche Library, Notre Dame College  
**Request for Books, Journal Articles, A/V Materials**

Rev. 12 Jan 2015

**Patron information (PLEASE PRINT LEGIBLY):**

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M.I.

*Best way to contact you (phone # or email address):*

*Material needed for:*

Fall Semester     Spring Semester     Summer Session

**Circle: Yes or No : Request through InterLibrary Loan (takes 14-21 days; no semester loans) if item not available from OhioLINK?**

Author: (Last Name)			(First Name)			(M.I.)			<b>Staff use only</b>	
Title of Book or Article:						Edition:				<b>Item not requested because:</b> <input type="checkbox"/> NDC has (pick up at desk) <input type="checkbox"/> Not found in OhioLINK <input type="checkbox"/> Not found in WorldCat <input type="checkbox"/> Unavailable in OhioLINK, too new to interloan
<b>Book:</b>	Publisher:			Year:	ISBN:					
<b>Journal/Magazine:</b>			Journal Title:							<b>Item Requested</b> ___/___/___: <input type="checkbox"/> OhioLINK: _____ <input type="checkbox"/> ILL: ND _____
			Volume & issue:	Date:	Pages:					

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**STAFF USE ONLY:** Date and time accepted (mm/dd/yy hh:mm) \_\_\_\_\_ Staff initials: \_\_\_\_\_