

# OFFICE OF PROFESSIONAL DEVELOPMENT WINTER/SPRING 2019 COURSE CATALOG OFFERINGS

## ON CAMPUS OFFERINGS through Instructional Delivery Services (IDS)

**ED595B Improving Instruction with Mind, Brain, and Education Science: What We Know to be True** February 23, March 2, 16, 23 8:00a.m.– 5:00 p.m.  
How does the brain learn and how can we teach to develop the full potential of students? What teaching activities, frameworks and strategies, nurture the brain's most natural way of learning? This course emphasizes the basic principles, tenets and instructional guidelines associated with mind, brain and education science. **Instructor: Dr. Craig Weaver**

**ED594T Teaching Students from Poverty K-12**  
February 23, March 2, 16, 23 8:00 a.m. – 5:00 p.m.  
A course designed for K-12 educators with emphasis on understanding the effect of poverty on school age children. Participants will learn how to develop and use strategies to recognize and reach impoverished students. **Instructor: Darryl Innocenzi**

**ED584Q Understanding Childhood Disorders in the K-12 Inclusive Classroom**  
February 23, March 2, 16, 23 8:00 a.m. – 5:00 p.m.  
With so many different types of students "included" into the regular education classroom, teachers need to have an understanding of different types of childhood disorders. Participants will gain knowledge of effective educational techniques and strategies related to successful inclusion of students with disabilities. **Instructor: Sandra Weaver**

**ED594I Collaborative Coaching for Improving Instruction**  
February 23, March 2, 16, 23 8:00 a.m. – 5:00 p.m.  
Successful coaching and mentoring depend on developing a positive working relationship between mentor and mentee. Participants will learn how to create a collaborative climate that enhances professional coaching. Effective delivery of feedback will also be explored. **This course meets a requirement for the Teacher Leader endorsement. Instructor: To Be Determined**

**ED595G Utilizing Google to Teach and Learn**  
February 23, March 2, 16, 23 8:00 a.m. – 5:00 p.m.  
Learn how to improve your Google knowledge and skills. This class will cover Google topics including Gmail, Calendar, Drive, Documents, Sheets, Forms, Slides, Drawings, Sites, Chrome, and more. Google will help find, organize and create meaningful assignments and lessons. **Instructor: Chris Radtke**

**ED595D Google in the Digital Classroom**  
February 23, March 2, 16, 23 8:00 a.m. – 5:00 p.m.  
This is a course designed to expose teachers to trending technologies that will support and enhance classroom instruction. The course will focus on the learning management system of Google Classroom with connected applications, add-ons and extensions plus a variety of interactive websites and online assessment tools. **Instructor: Laura Sandy**

**100% ONLINE! ED595O Google Fundamental Training: Google Certified Educator - Level One** February 1\* – March 16  
This course is for teachers to increase their expertise using Google tools in the classroom. It is designed to train educators to take the Level One Google Certified Educator Exam. **Prerequisite: ED595G Using Google to Teach and Learn or ED595D Google in the Digital Classroom. Note: \*Enrollment is open until March 1. Full tuition (\$465) is due upon registration. Instructor: Laura Sandy**

**NEW 100% ONLINE! ED595P Google Advanced Training: Google Certified Educator - Level Two** February 1\* – March 16  
Moving beyond Google Fundamentals, this advanced course teaches cutting-edge strategies for integrating Google in the classroom. Students will be prepared to take the Level Two Google Certified Educator Exam. **Prerequisites: ED595G Using Google to Teach and Learn or ED595D Google in the Digital Classroom and ED595O Google Fundamental Training: Google Certified Educator Level One. Note: \*Enrollment is open until March 1. Full tuition (\$465) is due upon registration. Instructor: Laura Sandy**

### **Tuition- 3 graduate semester hours = \$465.00**

Please send completed registration form with a non-refundable deposit check for \$50.00 payable to **Instructional Delivery Services**, 3482 County Road 10, Bellefontaine, Ohio 43311. The balance of the tuition is due at the first class session (check, cash or money order). **Please call Craig Weaver 216-406-5226 or Sandy Weaver 216-406-5556 with any questions.**

**Registration form on next page.**



Your canceled deposit check will serve as your verification of enrollment.

**REGISTRATION FORM** -----

**NDC & INSTRUCTIONAL DELIVERY SERVICES - WINTER/SPRING 2019**

Course Title

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First Name Last Name Birthdate

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Street Address City Zip Code

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Phone Number E-mail Address

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School District Subject

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**PLEASE CHECK ONE:**

I have taken a course from Notre Dame College or through IDS.

I have NOT taken a course from Notre Dame College or through IDS. (A copy of your teaching certificate is required for registration at the first class session.)

**Remember to send registration fee of \$50.00 payable to Instructional Delivery Services NOT Notre Dame College.**

THANK YOU!

**ADDITIONAL ON CAMPUS and ONLINE OFFERING AT NDC**

**NEW! ED564B Survival Guide for the Writing Teacher 3 Grad credit \$515 (in (Course listed under COMM/MEDIA/ LANGUAGE catalog) Dates: March 16, 23, 30 and April 6, 2019 8:00AM-4:00PM**

This seminar offers multiple ways to make writing relevant and meaningful for students in grades 3-College whatever the assignment or genre. You will learn how to use a variety of instructional strategies (supported by research) and assessment options, lessening the time you spend grading. Using these writing survival skills, your students will emerge as skilled editors themselves and enjoy the writing process.

**Instructor: Keith Manos**

**SPECIAL ONLINE OFFERING** –An outstanding opportunity for teachers and preservice teachers who are seeking initial licensure in Early Childhood Education, Middle Childhood Education or Mild Moderate Intervention Specialist!

**ED090 Navigating the Foundations of Reading (090) Test: A Review for ECE, MCE, and MMIS Candidates for Success on the Exam (This course is listed under the Prep Course catalog online) Dates: February 20, 2019 from 6:00PM-9:00PM online. (This class will also be offered June 18, 2019.)**

This three contact hour, intensive review of literacy content and pedagogy. Course will specifically target topics and concepts that appear on the Foundations of Reading (090) Test for ECE, MCE, and MMIS initial licensure. Learn what will be covered on the test, review major theories, strategies and assessment tools; and participate in a practice assessment. **Instructor: Dr. Sue Corbin, NDC Education Dept.**



## **ONLINE OFFERINGS THROUGH NDC–**

**Visit [www.notredamecollege.edu/admissions/professional-development](http://www.notredamecollege.edu/admissions/professional-development) Click on the blue button that says “Click here to register”. Click on the [Technology catalog](#) to register for the courses listed below.**

**ED587A Become a Google Ninja 1 Grad credit \$260 February 15 through April 15, 2019** This course is self paced. You must register no later than March 15, 2019 and work at your own pace. All assignments due by April 15, 2019.

Are you ready for the next step in the Google world? Do you already understand the basics of Google Drive, Docs and Forms? If the answer is yes then it's time to become a Google Ninja. In this course you will learn: advanced organization and sharing features of Google Drive, how to create branching and prefilled forms. Tired of grading quizzes? Learn how Flbaroo can do that for you in Google sheets. Discover how Google Apps and extensions can be accessed from a Google Doc. The free graphic organizer Lucid Chart and Easy Bib will be the example add-ons but you will be able to browse the hundreds of other add-ons as well. Come take this course and discover new way to help you and your students become more productive.

***Instructor: Joelle Warsh, M.Ed.***

**ED587G Let's Get Googling: Google Docs and Google Sites**  
**3 Grad credits \$515 February 15 through April 15, 2019** This course is self paced. You must register no later than March 15, 2019 and work at your own pace. All assignments due by April 15, 2019.

Everyone is talking about Google Docs and you would like to use them, but you are not sure how or where to start. This class can solve that problem for you! Learn how to create, edit and share, word processing, spreadsheets, presentations, forms and surveys in Google Docs. You will also be directed to web sites with ideas for helping you use Google Docs to help you improve productivity and curriculum. What about web sites? You want to have one, but think it is too hard to create and maintain? If you can word process, you can create a Google site. This class will show you how easy it is to create a Google site. Learn how to create a site, insert pictures and videos, upload documents to the site, embed a calendar and ad useful and fun gadgets to make your site look cool.

***Instructor: Joelle Warsh, M.Ed.***

**ED587T Technology and the Common Core 3 Grad credits \$515**  
**February 15 through April 15, 2019** This course is self paced. You must register no later than March 15, 2019 and work at your own pace. All assignments due by April 15, 2019.

The Common Core Standards call for technology to be integrated seamlessly into instruction, thereby empowering students to publish online, critically evaluate Internet resources and use and understand multimedia's impact on instruction. But how does one go about implementing this? This course will help participants integrate technology into their curriculum through the use of digital tools, resources and strategies for helping with the transition to the common core. Come transform your classroom and your students' learning.

***Instructor: Joelle Warsh, M.Ed.***

**ED587U Unleash the Power of the Internet for Classroom Instruction**  
**3 Grad credits \$515 February 15 through April 15, 2019** This course is self paced. You must register no later than March 15, 2019 and work at your own pace. All assignments due by April 15, 2019.

Are you tired of spending hours on the web trying to find a great lesson plan, assessment rubric or web based activity for your lesson planning? Want to find a place where you can access your favorites list from any computer in the world? Would you like to discover websites that help you find lessons connected with the state and common core standards? How about places where you can find internet scavenger hunts and images for different topics? This class is designed to introduce you to a plethora of useful websites that will help make your job easier and your curriculum more engaging. Come and explore the Internet.

***Instructor: Joelle Warsh, M.Ed.***

**ED587F Advanced Google Forms and Docs Using and Add-ons**  
**1 Grad credit \$260 February 15 through April 15, 2019** This course is self paced. You must register no later than March 15, 2019 and work at your own pace. All assignments due by April 15, 2019.

Have you discovered how useful Google Forms and Docs can be for you and your students? Do you want to learn about add-ons that can make your Forms and Docs even more functional? Join this course and learn about add-ons-form limiter which lets you set how many responses you want on a form; docappender allows you to choose questions from a form and send them to a separate Google doc, great for student/teacher observations, Kazina Mini lets you provide audio and video feedback in a Google doc or Text Help that highlights text and even groups highlights for later use. These are just the start. This course is for people who already know how to create Google docs and forms.

**ED587D Digital Storytelling and Presentations Using Web 2.0 Tools**  
**3 grad credit \$515 February 15 through April 15, 2019** This course is self paced. You must register no later than March 15, 2019 and work at your own pace. All assignments due by April 15, 2019.

Are you and your students tired of PowerPoint? Would you like to learn some web 2.0 tools that will improve the engagement of your students? Would you like to discover great sites for cover digital storytelling, avatar creation, interactive posters, amazing presentation tools that can help make you more productive, come join the fun. This class is designed to expose you to a plethora of useful websites that will help make your job easier and your curriculum more fun for your students.

*Instructor: Joelle Warsh, M. Ed.*

**\*OTHER ONLINE OPPORTUNITIES \***  
**Online courses also available through**  
**Teacher Education Institute (TEI).**

**Contact them at 800-331-2208 or**  
**TEI@TeacherEducation.com.**

See information on the Office of Professional Development website for a link to a list of their classes.



**REGISTER TODAY!** It's easy to register online:

- 1) Visit [www.NotreDameCollege.edu/admissions/professional-development](http://www.NotreDameCollege.edu/admissions/professional-development)
- 2) Click on the blue button on the page that says **“Click Here to Register”**.
- 3) Click on the catalog of choice, find your course and follow the directions to complete your registration.

**DO NOT USE INTERNET EXPLORER.**

**Questions? Need assistance? Contact the Office of**  
**Professional Development Staff**

Tina Jurcisin, Administrative Coordinator at [tjurcisin@ndc.edu](mailto:tjurcisin@ndc.edu) or 216-373-6520.

Kris Jensen, Administrative Coordinator at [kjensen@ndc.edu](mailto:kjensen@ndc.edu) or 216-373-5219.

**REGISTER TODAY!**

***Interested in a Reading Endorsement,  
Principal Licensure Program or  
Master's Degree?***

Contact **Crystal Johnson at 216-373-6386** for more information and assistance to get started!

