

## **POWER OUTAGE**

### **WHAT YOU SHOULD DO**

1. Remain calm and stay where you are.
2. Assist others in your area that are not familiar with the space.
3. Call the Notre Dame College Police dispatch:
  - Tell the dispatcher your name and location.
  - Tell the dispatcher what areas are affected by the power outage.
  - Tell the dispatcher how long the power has been out.
  - Give the dispatcher a call back number if more information is needed.
4. Do not open cold rooms, refrigerators, incubators or other temperature sensitive areas.
5. Evacuate only if instructed to do so by emergency personnel or by your supervisor if safe lighting conditions are present.

### **WHAT WILL HAPPEN**

1. The Notre Dame College Police dispatcher will notify Notre Dame College Police and Maintenance to respond.
2. Responding personnel will determine if outside help is needed and consult with department management of the areas affected.
3. If an evacuation is necessary, responding emergency personnel will coordinate the evacuation.