

## CAMPUS COMMUNITY RESPONSIBILITIES

The members of the campus community of Notre Dame College play an essential role in supporting the efforts of the College Administration and the Department of Safety and Security to effectively prepare for, mitigate against, respond to, and recover from any type of man-made or natural disaster or emergency. There are a number of things that the members of the campus community can do to help create a safe and resilient campus environment. Some of these things include:

- Familiarize yourself with campus emergency procedures before a disaster or emergency occurs.
- During an emergency, follow Twitter (hashtag #NDCEMERGENCY) to obtain the latest situational information and instructions and to pass on information to campus authorities.
- Get to know your Resident Assistant and the Office of Residence Life staff if you are a resident student. They will be assisting with accountability should an incident occur.
- Familiarize yourself with the evacuation plans of the buildings that you are in and be familiar with the locations of fire alarms and fire extinguishers.
- Have a 72 hour emergency kit or build a shared kit with your roommates/suitemates.
- Have a family emergency/disaster plan in place. Have a means to contact your family to let them know that you are OK should a disaster or emergency occur.
- Participate in safety dialog with the campus community.
- Consider volunteering with a disaster response organization, such as CERT, Volunteers in Police Service, or the Red Cross.
- Report suspicious behavior or activity to the Notre Dame Police Department.

Here is an example of what a 72 hour emergency kit could contain:

- Water, at least one gallon per person per day, for three days. Needed for both drinking and hygiene.
- A three day supply of non-perishable food (consider that you may not have the means to heat it when selecting what you wish to have).
- A battery powered, or hand crank radio, preferably one that has NOAA Weather Alert capabilities. Many of these radios have built in flashlights as well.
- Flashlight with extra batteries (no candles).
- Basic first aid kit.
- Moist towelettes, garbage bags, and plastic ties for personal sanitation.
- A basic tool kit.
- A can opener for food (if you have canned goods)
- A portable charger for your cell phone.
- Personal sanitation items (soap, hand cleaner and sanitizer, toothbrush, toothpaste, etc.).
- A small amount of cash and change, personal identification, and an extra set of keys for your vehicle

Here are some additional items to consider:

- Prescription medication and glasses/contacts.
- Emergency reference material, such as a first aid book.
- Extra blankets/pillows.
- Complete change of clothes, including a long sleeved shirt, long pants, and sturdy shoes (add cold weather clothing, as appropriate).
- Personal hygiene items.
- Paper cups, plates, towels, and utensils.
- Gloves.

Check your kit periodically so you can replace any items that have expired. This kind of an emergency kit is good for you and your family to have at home as well.